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IFATCA AFM REGIONAL MEETING 2025

1. VENUE OF THE CONFERENCE

1.1 The 36th AFM Regional Meeting will take place from **November 3rd to 5th, 2025**, at the Peniel Retreat Centre in Victoria Falls, Zimbabwe. A Critical Incident Stress Management workshop will follow from **November 6th to 7th, 2025**.



1.2 Peniel Retreat Centre

Address: Ntabayengwe, Victoria Falls

Telephone : +263 78 809 2361

Email :res@penielvicfalls.com

Website : https://penielvicfalls.com/

2. THE CONTACT PERSONS

For assistance and further information on the venue of the meeting or hotels, please contact:

IFATCA	ATCAZ		
Mr. Allan Manema	Mr. Stanley Gumindoga	Mr Ashlove Chihota	
IFATCA	ATCAZ	36TH AFMRM	
AFM Southern Africa Region VP	ATCAZ President	Organizing Chairperson	
Email:	Email:	Email:	
allan.manema@ifatca.org	gumindoga.stanley@atcaz.org	chihota.ashlove@atcaz.org	

You can also contact the Organizing Committee on +263 78 593 4216 (WhatsApp)

3. REGISTRATION

3.1 Pre-registration

Pre-registration is strongly encouraged. Participants are urged to pre-register and pay online for smooth processing.

3.2 On-site Registration

On-site registration will take place at the meeting venue, the Peniel Retreat Centre, on:

- i. Sunday, November 2nd, 2025 from 7:30 to 8:30 a.m. and from 12:00 to 6:00pm.
- ii. Monday, November 3rd, 2025 from 7:30 to 8:30 a.m.

3.3 Accommodation

Participants are encouraged to make accommodation reservations early as the conference destination is a popular tourist city and the conference is heading into the peak season.

4. OPENING SESSION

The official opening session will take place on Monday 3rd November 2025 at 8:30 am, at Peniel Resort Centre.

5. LANGUAGE AND COMMUNICATION

- **5.1** The meeting will be conducted in English. Meeting materials will only be provided in electronic format accordingly, participants are required to bring their own portable computers/laptops/tablets.
- **5.2** English, Shona and Ndebele are well spoken in Zimbabwe.
- **5.3** Direct worldwide connections are available, using the international code or telephone-operator as necessary. From outside Zimbabwe, dial "+263" followed by the area code (for landline numbers) and the required number.
- **5.4** There are three (3) major mobile phone (mobile) operators in Zimbabwe: Netone, Econet, and Telecel.
- **5.5** There shall be free Wi-Fi provided at the Conference Hotel Venue.
- **5.6** The meetings will be conducted in English Language and French Language with simultaneous interpretation.

6. ELECTRICITY

Zimbabwe uses the British system's standard three-pin sockets. The domestic power voltage is 220 to 240 volts. Participants are encouraged to check compatibility with their gadgets or to have international power adapters.



7. PROGRAMME

The Conference programme will be accessed on the website at: afmrm2025.org

8. DOCUMENTATION

The conference will be run as a paperless event. Conference information will be available on the website at:

afmrm2025.org

9. HOTELS

9.1 Participants are requested to make their own hotel reservations and indicate that they are attending the IFATCA 36TH AFM REGIONAL MEETING in order to take advantage of the special accommodation rates. A list of recommended hotels/lodges is attached at the end of this bulletin [refer to Chapter 18].

10. WEATHER

- 10.1 In November the weather is warm and wet at times in Victoria Falls Daily maximum temperature is 33°C whilst minimum temperatures average 20°C. It is advisable to pack some light clothing and wear sun hats to walk around during the day. Remember to stay hydrated. However, a light windbreaker jacket is recommended on occasion
- **10.2** Victoria Falls local time is GMT +2.

11. VISA REQUIREMENTS FOR ZIMBABWE

- **11.1** Participants are advised to confirm their visa requirements with the respective Embassies or online.
- **11.2** Visa Applications can be done online through the Zimbabwe Immigration website:

www.evisa.gov.zw

Printed copies of the visas are required upon arrival.

11.3 ZIMBABWE VISA REGIME

11.3.1 CATEGORY A

Visitors from the countries in this category are not required to have a visa to travel to Zimbabwe.

Antigua & Barbuda	Grenada	Mauritius	St Lucia
Angola	Hong Kong (China)	Montserrat	St Vincent & The
Aruba	Jamaica	Mozambique	Grenadines
Bahamas	Kenya	Namibia	Swaziland
Barbados	Kiribati	Nauru	Tanzania
Belize	Leeward Islands	Samoa Western	Tonga
Botswana	Lesotho	Seychelles	Trinidad & Tobago
Cayman Islands	Madagascar	Singapore	Turk & Caicos Islands
Congo DRC	Malaysia	Solomon Islands	Tuvalu
Cyprus	Malawi	South Africa	Uganda
Fiji	Maldives	St Kitts & Nevis	Vanuatu
Ghana	Malta		Zambia

11.3.2 CATEGORY B

Visitors from countries in this category are not required to apply for a visa before traveling. Instead, you may pay for and obtain your visa upon entry into Zimbabwe.

Albania	Cape Verde	Georgia	Latvia
Algeria	Chile	Germany	Lithuania
Andorra	China	Greece	Luxembourg
Argentina	Comoros	Guam	Macau
Armenia	Cook Islands	Guatemala	Macedonia
Australia	Costa Rica	Guyana	Marshall Islands
Austria	Croatia	Haiti	Mexico
Azerbaijan	Cuba	Honduras	Micronesia
Bahrain	Czech Republic	Hungary	Moldova
Belarus	Denmark	Iceland	Monaco
Belgium	Dominican Republic	India	Netherlands
Bermuda	Ecuador	Indonesia	New Caledonia
Bhutan	Egypt	Iran	New Zealand
Bosnia & Herzegovina	El Salvador	Ireland	Nicaragua
Brazil	Equatorial Guinea	Israel	Norfolk Islands
Britain (UK)	Estonia	Italy	Northern Mariana
Brunei	Ethiopia	Japan	Norway
Bulgaria	French Polynesia	Kazakhstan	Palau
Burundi	French W/Indies	Kuwait	Palestine
Canada	Gibraltar	Kyrgyzstan	Panama

11.3.2 CATEGORY B (Continued)

Visitors from countries in this category are not required to apply for a visa before traveling. Instead, you may pay for and obtain your visa upon entry into Zimbabwe.

Papua New Guinea	Rwanda	South Korea	UAE
Paraguay	San Marino	South Sudan	Ukraine
Peru	Samoa (American)	Suriname	Uruguay
Poland	Sao Tome	Sweden	USA
Portugal	Senegal	Switzerland	Uzbekistan
Puerto Rico	Serbia	Tajikistan	Vatican City
Reunion	Slovakia	Turkey	Venezuela
Romania	Slovenia	Turkmenistan	Virgin Islands
Russia	Spain		

11.3.3 CATEGORY C

Visitors from the countries in this category are required to pay for and obtain a visa before traveling to Zimbabwe.

Afghanistan	Chad	Gambia	Liberia
Bangladesh	Colombia	Guinea	Libya
Benin	Congo (Brazzaville)	Guinea-Bissau	Mali
Burkina Faso	Côte d'Ivoire	Iraq	Mauritania
Cambodia	Djibouti	Jordan	Mongolia
Cameroon	Eritrea	Laos	Montenegro
Central African Republic	Gabon	Lebanon	Morocco

11.3.3 CATEGORY C (Continued)

Visitors from the countries in this category are required to pay for and obtain a visa before traveling to Zimbabwe.

Myanmar	Oman	Sudan	Togo
Nepal	Pakistan	Syria	Tunisia
Niger	Philippines	Taiwan	Vietnam
Nigeria	Qatar	Thailand	Yemen
North Korea	Saudi Arabia		

- **11.4** In applying for the Visa, it is advisable to produce the letter of invitation from IFATCA AFM, together with the following:
- a. Valid Passport
- **b.** Return Ticket
- **c.** Letter of Invitation
- **d.** VISA fee (refer to Zimbabwe Immigration Website)

It is important to apply for a VISA well in advance.

11.5 YELLOW FEVER

- i. In accordance with the International Health Regulations (IHR, 2005), Zimbabwe requires all travelers arriving from or transiting through countries with a risk of yellow fever transmission to present a valid International Certificate of Vaccination or Prophylaxis (ICVP).
- ii. This measure is in place at all Zimbabwean airports to prevent the importation of the yellow fever virus into the country. Passengers without a valid certificate may be subject to quarantine or vaccination at the port of entry.
- **iii.** For more information, you should contact the relevant Airport authority or the Ministry of Health and Child Care.

12. TRANSPORT

12.1 AIR TRANSPORT

- i. The Victoria Falls International Airport is the entry point into Victoria Falls city.
- **ii.** A welcome desk will be available at the Victoria Falls International airport to provide necessary assistance.
- **iii.** Delegates are requested to provide their travelling details for flights (arrival and departure) including accommodation in advance for ease of facilitation and transfers.



12.2 TRANSPORT ON ARRIVAL AND DEPARTURE

- i. Delegates will be provided with complimentary transport for pick-up from Victoria Falls International Airport (VFA) and drop-off at the A'Zambezi River Lodge, as well as all other hotels located along that route. This service will be provided on **November 2nd**.
- ii. Return transport from the A'Zambezi River Lodge and all hotels en route back to Victoria Falls International Airport will be available on **November 6th and 8th**.
- **iii.** Transport requested outside of these dates will be subject to a prior request and is based on availability.

12.3 TRANSPORT BETWEEN HOTELS AND VENUE

i. Complimentary Transport: Delegates will be provided with complimentary transport that will pick up from A'Zambezi River Lodge (the furthest hotel from the airport) and proceed to all other hotels located en route towards the city center. This service also includes transportation to and from all organized activities.

ii. Self-Arranged Accommodation: Delegates who choose to stay at other venues not located on this route will be responsible for their own transport costs to and from the city.

12.4 SAFETY

- i. Caution should be exercised in case of late-night visits in some areas. The use of shuttle services from hotels is recommended.
- ii. Victoria Falls is located in the Victoria Falls National Park hence all visitors are encouraged to exercise caution to avoid wild animal-human conflict.

13. LOCAL CURRENCY AND FOREIGN EXCHANGE

- i. The majority of hotels and some shops accept credit cards like Visa/MasterCard or American Express. Zimbabwe has a multi-currency legal tender system. The Botswana Pula, South African Rand, United States Dollar, Chinese Yuan, Australian Dollar, Japanese Yen, Indian Rupee and the Euro are acceptable tender in some areas.
- ii. Banking hours are from 0800 hours to 1500 hours.
- iii. Commercial banks provide cash withdrawal facility for Visa and Master Cards
- iv. You can change your currency to USD at a local bank or Bureau de Change.

14. CUSTOMS CONCESSION

Personal possessions which are not intended for disposal or consumption in Zimbabwe are allowed entry duty-free. For dutiable goods, a maximum value of USD 300.00 is permissible duty free.

15. CULTURE, RELIGION AND LANGUAGE

- i. Zimbabwe is a multi-racial society where people of different nationalities live in harmony. People living in urban areas have a westernized lifestyle and are predominately Christian, while in the rural areas many African traditions have been preserved.
- ii. Zimbabwe has 16 official languages, and the main language of official communication is English and other widely spoken languages are ChiShona and IsiNdebele which have various dialects and other minority languages, such as Sotho, Venda, Chewa, Shangani and Tonga.

16. ACCOMODATION AND LOGISTICS CONTACTS

Focal persons from Zimbabwe will be available to assist. For assistance contact the

Organizing Committee on +263 78 593 4216.

17. MEDICAL EMERGENCIES

i. **Ambulances:** An ambulance and a mobile clinic will be available at the hotel.

Emergency ambulance transport to the city will also be facilitated.

ii. Government (Public) Hospitals: Delegates will be transported by ambulances

to Victoria Falls Hospital at their own cost

iii. Private Hospitals: Private hospitals are also available for delegates willing to incur

their own costs.

18. HOTEL INFORMATION

Participants are requested to make their own hotel reservations and indicate

that they are attending an IFATCA meeting in order to take advantage of

special accommodation negotiated rates.

ii. Below is a list of recommended hotels, rates and/or Promotion Codes for

visitors booking to attend the Regional Meeting.

18.1 Palm River Hotel

resman@palmriverhotel.com

Deluxe Rooms

Single: \$504

Double: \$708

18.2 Ilala Lodge

resman@ilalalodge.com

Palm Deluxe Rooms

Single: \$438

Double: \$614

The Organizing Committee has negotiated accommodation rates with the following (2) hotels.

18.3 Miombo Mews

+263 78 945 8231

2 Bedroom Villa (4 people)

Promo Code: ATCAZ789458231

For individuals willing to share please contact the number provided.

18.4 The Shrub

The Shrub the negotiated rate can be accessed by booking through the link provided on the conference website:

afmrm2025.org

ABOUT ZIMBABWE

1. ZIMBABWE - GEOGRAPHICAL INFORMATION

- i. Zimbabwe is a land locked country in Southern Africa, with an estimated population of 16 million people.
- **ii.** Zimbabwe is bordered by Botswana on the west, Zambia on the north, Mozambique on the east, and South Africa on the south and has a total area of about 390 757 square kilometers.
- iii. The capital city is Harare, and other major cities include Bulawayo, Gweru, Mutare, Masvingo and the hosting city Victoria Falls.



iv. Victoria Falls is in Matabeleland North Province and lies on the southern banks of the Zambezi River. The population in Victoria Falls is estimated at 35,200.

2. TOURISM

- i. Zimbabwe is a welcoming, unique, and fascinating tourist destination, home to the mighty Victoria Falls, one of the Seven Natural Wonders of the World.
- ii. Other captivating places include Lake Kariba, the second-largest man-made lake on

- Earth; the Kariba Dam on the mighty Zambezi River; the refreshing Eastern Highlands; the exotic Matobo Hills; and the Great Zimbabwe National Monument.
- iii. The nation is richly endowed with pristine wildlife, a unique culture, and a naturally warm and friendly populace.
- iv. These attributes contribute immensely to the high degree of attractiveness that positions Zimbabwe as a prime tourist destination in the world.

In Victoria Falls you can take time to enjoy some of the following activities:

- Tour of the Victoria Falls Rainforest
- Boat Cruise- sunset/day
- Lion encounter
- Elephant encounter and interaction
- Horse back safari, night drive and bush dinners
- Bungee Jumping
- Bridge Swing, gorge-swing, zip-line, tandem zip-line, high wire pass
- Crocodile farm tour and cage diving
- Rafting and river boarding
- Game drive(am or pm) and Walking Safari
- Elephant Interactive safari and Rhino Encounter
- Helicopter flight over the Zambezi River
- Boma Dinner
- Chobe trip, boat cruise, gamedrive, bird watching
- A visit to the Hwange National Park, 100km from Victoria Falls

3. TRADITIONAL FOODS

- i. Hotels, restaurants, and homes in Zimbabwe offer a wide variety of meals, ranging from oriental recipes, Chinese food, and seafood to takeaways.
- ii. The best of all are the local traditional recipes, as they offer excellent nutrition and are a healthy option.
- **iii.** Sadza is the staple food in Zimbabwe and is made from maize-meal (or millet and rapoko), which is eaten as a thick porridge.
- iv. A wide range of side dishes are available, such as dried meat in peanut butter; madora or

- macimbi; or a range of vegetables such as kale, rape, mustard leaves, broccoli, cabbage, and okra.
- v. Other exotic local specialties include pumpkin leaves, blackjack, and dried vegetables such as munyemba and nyevhe with peanut butter. Pumpkins and their seeds are also a delicious option.

4. DRIVING IN ZIMBABWE

- International driving and driver's licenses issued in all SADC countries are valid in Zimbabwe.
- ii. Visitors from other countries not covered by this agreement are able to drive for a period of 90 days using driving licenses issued in their home countries. If not printed in English, it should have a certificate of authority and validity, or a translation of the text with the bearer's photograph attached.
- **iii.** Renewal after expiry of this period is obtained from the Ministry of Transport and Infrastructural Development.

iv. Driving is on the left-hand side.

- v. At all intersections, a fire engine, ambulance, or police vehicle sounding a siren takes precedence over all other traffic; move out of its course and remain stationary until it has passed.
- vi. The general speed limit in Zimbabwe is 120km/h on open roads and 60km/h in urban areas.
- vii. Toll gates are operational on all major highways, and the charges vary from USD4.00 to USD20.00.

Car Hire - cars with or without chauffeurs can be hired in most tourist areas from internationally recognized firms.

Taxi Services - Taxis are available at every airport and hotel in Zimbabwe.

5. TRAVEL OPTIONS TO ZIMBABWE

The following airlines fly to Zimbabwe:



THANK YOU FOR VISITING ZIMBABWE - A WORLD OF WONDERS